



18 de mayo de 2023

El Departamento de Corrección y Rehabilitación (DCR), en cumplimiento con la Orden Ejecutiva OE-2021-029 y la Carta Circular 013-2021 de la Oficina de Gerencia y Presupuesto, sobre Medidas para asegurar la Transparencia y Responsabilidad Fiscal en la Contratación de Servicios Profesionales, anuncia que está evaluando la contratación de servicios de Asesoría Estratégica (Strategic Advisor) para la consecución de Proyectos de Mejoras Permanentes, Plan de Optimización (consolidación y mejora de las instituciones correccionales y reestructuración de servicios preventivos, de mantenimiento, de ingeniería, gestión de proyectos, etc.

SOLICITANTE	SECRETARIO AUXILIAR DE GERENCIA Y ADMINISTRACION
INFORMACION DE CONTACTO DEL DCR	ULRICH JIMENEZ LOPEZ ujlopez@dcr.pr.gov 787-273-6464 ext. 2304
SERVICIO PROFESIONAL	Strategic Advisor
TERMINO CONTRATO	HASTA CULMINAR AÑO FISCAL 23-24
INICIO CONTRATO	AL MOMENTO DE FIRMAR
FECHA DE PUBLICACION	18 de mayo de 2023
FECHA LIMITE PARA SOMETER PROPUESTAS	30 de junio de 2023
SOMETER PROPUESTAS ELECTRONICAMENTE	ULRICH JIMENEZ LOPEZ ujlopez@dcr.pr.gov Delizadith Negron Ortiz dnegron@dcr.pr.gov
DOCUMENTOS	PLAN DE OPTIMIZACION



The Puerto Rico Department of Corrections and Rehabilitation (the “Department”) is seeking proposals from qualified firms to provide professional consulting services (“the Services”) in connection with the present utilization, capital improvements, and optimization of its infrastructure of prisons and detention facilities. In general terms, the professional services to be provided are geared towards three principal objectives (a) the efficient and timely execution of DCR’s FY24 CapEx program and (b) the optimization of the investment and use of its prison network, c) layout the framework for the establishment of an internal permanent facilities conservation and maintenance office.

The scope of services expected include, but is not limited to:

- I) Capex Program
 - a. Assess the status of projects currently in progress.
 - i. Identify shortfalls or challenges that require modification to the project plan.
 - ii. Identify and recommend changes or additions of resources required to expedite the implementation plan.
 - iii. Report progress achieved periodically to pertinent stakeholders.
 - b. Evaluate CapEx projects not yet commenced to:
 - i. Assess the need and viability of the project considering time elapsed since original submittal.
 - ii. Assess adequacy and reasonability of estimated costs.
 - iii. Prioritize project and set forth implementation calendar.
 - iv. Identify and assist in the procurement of internal and external resources required to implement the project.
- II) Facilities Optimization Plan
 - a. Validate initiatives identified in previously issued study and design a plan towards the implementation of initiatives adopted.



- b. Assist DCR in the identification, evaluation and implementation of new initiatives geared towards the optimization and utilization of the prison network.
- c. Advise DCR in the identification, procurement and contracting of resources necessary for the implementation of adopted initiatives including but not limited to project manager(s), consultants, and technical advisors.
- d. Assist DCR in determining baselines, applicable benchmarks, and performance indicators to measure and report the effectiveness of the initiatives under consideration and/or in process of implementation. Identify corrective action required, if necessary, to achieve the expected results.
- e. Assist and advise DCR in the supervision of internal and external resources participating in the implementation of adopted initiatives including the project managers and other internal and external consultants.
- f. Assist and advise DCR in the compilation and submittal of periodic reports related to the implementation of the adopted initiatives.
- g. Assist and advise DCR in the compilation and submittal of ad hoc reports and requests for information received from internal and external stakeholders including but not limited to AAFAF, FOMB and other pertinent governmental agencies.

III) Facilities' conservation, maintenance, and project management office

- a. Assist in the reorganization of the internal conservation and maintenance office responsible to support the infrastructure needs of DCR including prison network, regional offices, and central office, in line with best practices and similar agencies at other jurisdictions.
- b. Lay out proposed organizational structure and human resources required to support the needs.
- c. Identify optimal technological tools needed in line with industry standards.
- d. Assist in the definitions of the office's charter, mission, and vision.
- e. Assist in the establishment of efficiency metrics and results measurements.



Proposal packages should include a) no more than a two-page letter from the Company Officer in Charge, b) no more than two pages of your firm's similar previous experience relative to this scope. Projects presented should have been completed within the last ten years. No more than 3 examples please, c) resumes of the project manager and up to 2 additional key personnel assigned to the project, d) no more than three pages describing your firm's approach to the scope. Upon completion of the work, the selected consultant may be invited to provide a proposal for a second phase of the work.

In order to assist you in determining whether to present a proposal for services and if so, to assist you in the process, we have attached herein a brief description of the Department's adult prisons and detention facilities currently in operation. You are welcome to contact the undersigned, Undersecretary of Administration of the Department, in order to clarify any data contained herein or to clarify any questions you may have about the Services or the contracting process.

Your proposal for the professional consulting services seek herein should be received by June 30, 2023. Submissions may be made either physically or electronically to the addresses indicated herein below. The Department is not obliged to consider or award a contract or to pay any costs incurred in the preparation of your proposal. At its sole discretion and at any time, the Department reserves the right to award contracts to more than one qualified firm, to accept or reject any or all proposals received, to negotiate with any qualified firm or to modify the Services or cancel this initiative in part or in its entirety.

Please submit your proposal for professional services as follows:

Mr. Ulrich Jimenez
Undersecretary of Administration
ujlopez@dcr.pr.gov